

# **ADDENDUM #1**

## **Request for Proposals for Professional Architectural/Engineering and Related Services to Assist the Division of Architecture and Site Development with Various Public Improvements for the City of Cleveland**

SEPTEMBER 8, 2015

PLEASE INCLUDE THE FOLLOWING **CLARIFICATIONS** TO THE ORIGINAL REQUEST FOR PROPOSAL

### **CLARIFICATION #1:**

#### ***Clarification on City of Cleveland's expectations for prime contract holder:***

The City of Cleveland expects the prime contract holder for the A/E Professional Services IDIQ contract to display team leadership for all services procured through this contract with the city. Rather than hire "hands-off" managers of large and diverse teams, we are looking for the prime contract holders to actively manage their sub-consultants to ensure the best outcomes for the City.

Such active management would include, but is not limited to:

- Confirmation that sub-consultant teams are appropriately staffed to meet their obligations.
- Coordination of the work with other disciplines well before work is issued for bidding.
- Routinely perform a peer review, evaluation, and coordination of their sub-consultant's work well before work is issued for bidding and in certain cases, a full QA/QC, and perhaps estimate, when requested.

Therefore, the prime contract holder should act as mentors to support the work of their sub-consultants and help build the strength and capacity of their practices.

### **CLARIFICATION #2:**

#### ***Clarification on apportioning of the total fee allocation of \$182,600.00:***

The City of Cleveland is anticipating awarding two (2) separate contracts to two (2) individual professional consultant teams, each award shall be in the amount of \$91,300.00. Consultant teams are urged to consider this in preparation of their proposals.

### **CLARIFICATION #3:**

#### ***Clarification regarding issuance of pre-proposal meeting attendees list:***

The Non-Mandatory Pre-Proposal Conference Sign-In Sheets are included as an attachment to this Addendum. (Refer to attachment, consisting of six [6] pages.)

PLEASE INCLUDE THE FOLLOWING **ADDITIONS**  
TO THE ORIGINAL REQUEST FOR PROPOSAL

**ADDITION #1:**

***Additions to "Hourly Rates" as requested in the original proposal document:***

Please include the following items to the listing of "Hourly Rates" as requested.

- n. In-house printing cost for Black & White copies, 8-1/2"×11" in size: \_\_\_\_\_/each.
- o. In-house printing cost for Color copies, 8-1/2"×11" in size: \_\_\_\_\_/each.
- p. In-house printing cost for Black & White copies, 11"×17" in size: \_\_\_\_\_/each.
- q. In-house printing cost for Color copies, 11"×17" in size: \_\_\_\_\_/each.
- r. Cost for large format Black & White prints/plots: \_\_\_\_\_/square foot.
- s. Cost for large format Color prints/plots: \_\_\_\_\_/square foot.

**THE LAST DAY FOR QUESTIONS  
SHALL REMAIN  
FRIDAY, SEPTEMBER 11, 2015  
at 12:00 NOON, LOCAL TIME.**

**THE PROPOSAL SUBMISSION DATE  
SHALL REMAIN  
FRIDAY, SEPTEMBER 25, 2015  
at 12:00 NOON, LOCAL TIME.**

**THIS ADDENDUM CONSISTS OF  
A TOTAL OF EIGHT (8) PAGES, INCLUSIVE OF ALL ATTACHMENTS**

**END OF ADDENDUM #1**

# NON-MANDATORY PRE-PROPOSAL CONFERENCE SIGN-IN SHEET

PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
1.	CHRISTOPHER DIEHL	C.O.C./MoCAP/DASD	216.664.3577 216.664.4220 cdiehl@city.cleveland.oh.us
2.	RON CZAPLICKI, PE	BARBER & HOFFMAN, Inc.	216.205.4121 (P) 216.875.0111 (F) RCZAPLICKI@BARBERHOFFMAN.COM
3.	Karen Thomas	H2LI ENRG. Inc	216-361-2911 Karen.Thomas@H2LI.com
4.	Harjit Alag, Principal	H2LI Engineering, Inc	216-361-2911 Harjit.Alag@H2LI.com
5.	Calvin M. Singleton, Jr	CALVIN SINGLETON & ASSOC. ARCH. • PLANNERS	216.321.9953 (P)(F) csa101@att.net

# NON-MANDATORY PRE-PROPOSAL CONFERENCE SIGN-IN SHEET

PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
6.	CHRISTINE PETRO	C.O.C./MoCAP/DASD	216.664.6260 216.664.4220 cpetro@city.cleveland.oh.us
7.	Margaret Hewitt	HLMS Sustainability Solutions	216.452.6909 330.697.9194 mhewitt@hlmsustainability.com
8.	John Wellinger	THP Limited INC.	(O) 614-448-7890 Fax 614-792-5366 jwellinger@thpltd.com
9.	BONNIE TEEUWEN	OSBORN ENGINEERING	216 861 2020 #4007 216 861 3329 BTEEUWEN@OSBORN-ENG.COM
10.	Jennifer Stoll	Osborn Engineering	216-861-2020 #3203 JStoll@osborn-eng.com



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PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
11.	MARK DULUK	C.O.C./MoCAP/DASD	216.664.2584 216.664.4220 mduluk@city.cleveland.oh.us
12.	GOVIND SANDHU	SANDHU & ASSOCIATES, INC.	440-892-4470 440-892-4471 gsandhu@sandhuinc.com
13.	PICK ZISKA	ZISKA ARCHITECTURE	216-391-9700 F 216-391-9701 F PICK@ZISKAARCHITECTURE.COM
14.	JOHN FARROW	CEI ENG	(440) 781-9500 JFARROW@CEITECHS.COM
15.	Donald Butenko	Richard L Bowen + Associates (CSB)	(513) 216-377-3821 (513) 491-8053 DBUTENKO@RLBA.COM

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PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
16.	BETTY RAY	CSB/MBE R Engineering Team	216 361-2500/216 361-2222 rengineeringteam@gmail.com
17.	RICHARD K. LEVITZ	R.K. LEVITZ LLC ARCHITECTURE, PLANNING & GRAPHICS	216-218-4035/216-752-3081 rklevitz@rklevitzllc.com
18.	BRUCE M. HORTON	BIALOSKY + PARTNERS ARCHITECTS	216 752-8750/216 752-9437 bhorton@bialosky.com
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20.			

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PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP

DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
21.	Geoff Miller	Heapy Engineering	216-868-5846 wftthomas@heapy.com
22.	Sandra Madison	RPMI	216-861-8195 (P) smadison@rpmadison.com 216-621-5738 (F)
23.	Brett Neff	R.E. WARNER & Assoc.	440-835-7400 440-835-9474 fax Bneff@rewarner.com
24.	JAMES D. CEWAN, JR.	UBIQUITOUS DESIGN, LTD	(216) 752-4444 PHONE OFFICE (216) 752-4004 ARCATEK@UDLTD.COM (DAN BICKERSTAFF)
25.			



# NON-MANDATORY PRE-PROPOSAL CONFERENCE SIGN-IN SHEET

PROJECT: PROFESSIONAL AVE AND RELATED SERVICES RFP DATE: SEPTEMBER 3, 2015

	NAME	REPRESENTING	PHONE, FAX AND E-MAIL ADDRESS
26.	Scott Whitley	Whitley/Whitley Arch.	216.370.7883 swhitley@whitleywhitley.com
27.	Sandra Stacic	ORO	SSTAJK@CITY.CLEVELAND. 216-664-4029
28.			
29.			
30.			